

How to make your Cross Country labels

You must have the Microsoft word program

Works best with Avery 5160 or labels that are 1" x 2 5/8" - 30 labels per page

- 1) Go to: www.just-in-time-racing.com
- 2) Go to Cross Country track page
- 3) Go to Competitor Numbers (left corner)
- 4) Go to your section
- 5) Find your labels (school) and copy them
- 6) Go to Microsoft Word and set your margins to:
Top = .6 Bottom = .5 Left = .5 Right = .5
- 7) Paste your labels
- 8) The following message will appear – “The margins are outside the printable area of the page. Do you want to continue?” YES
- 9) Save your work and check to see if they fit.
- 10) Save your work